

**CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES
COMMISSION(PRCRC)**

**UNAPPROVED MINUTES
January 3, 2000 - 7:00 p.m.
Milpitas Community Center, Conference Room 7 & 8
457 E. Calaveras Boulevard**

I. CALL TO ORDER & PLEDGE

Chairperson Payne called the meeting to order at 7:00 p.m.
and the Pledge of Allegiance was recited.

Commissioners Present: Bob McGuire, Linda Rabe,
Johnny Payne, Ron Lind, and
Alex Galang

Commissioners Absent: Marjorie Schmitter and Steve
McElroy

City Council Present: Patricia Dixon

Staff Present: Marsha Schneider, Recreation
Services Supervisor; James
Lindsay, Associate Planner; Lori
Flint, Cultural Arts Coordinator

Guests:

Julie Cherry and Larry Voellger,
Milpitas Alliance For The Arts;
Randy Johnson, President of
Milpitas Knights Football; Dave
Richards, 1920 Yosemite Drive;
Mr. Epps, 1378 Mt. Shasta;
Steve Soriano, 370 Coelho
Street; Ed Cavallini, 1421
Yellowstone Avenue; John,
16590 Jackson Oaks Drive,
Morgan Hill; Steve Munzel, 542
Walnut; Mike & Phil Sweat,
owners of Kozy Kitchen
property

II. APPROVAL OF MINUTES

MOTION to recommend approval of the minutes of the
December 6, 1999 meeting.

M/S: Lind, Rabe

Ayes: 5 (Lind, McGuire, Payne, Rabe, Galang)

Absent: 2 (McElroy and Schmitter)

III. CITIZENS FORUM

Chairperson Payne invited members of the audience to
address the Commission on any subject not on the agenda.

Randy Johnson, Milpitas Knights Football, informed the
Commission, that one of the Milpitas White Knights (11-12
year olds) were named the 1999 National Football
Champions, in a recent competition in Las Vegas.

Dave Richards, 1920 Yosemite Drive, expressed his concerns
regarding the amount of vacancies on the Commission. He
felt pressure should be put on the Mayor in order to make
quorums and to be fully staffed.

IV. ANNOUNCEMENT/ CORRESPONDENCE

Marsha Schneider, Recreation Services Supervisor, gave an
update on the following items:

- Tree Lighting Ceremony was held on December 1, 1999, and was very successful with over 1,000 in attendance.
- Lunch with Santa was held on December 10, 1999, and served 176 participants were served.
- Rainbow Theatre will present, "School House Rock", January 14-22, 2000.

V. ADOPTION OF AGENDA

MOTION to adopt the agenda of January 3, 2000, with the following order for the agenda: 1) Election of Officer; 2) Cultural Resources Designation - Kozy Kitchen; 3) 2000 Special Events; 4) Flag Ceremonies; 5) Cultural Arts Plan; 6) Open Space Authority.

M/S: Rabe, McElroy

All Ayes

Absent: 2 (Schmitter and McElroy)

VI. NEW/OLD BUSINESS

1. Election of Officers

According to the Parks, Recreation and Cultural Resources Commission By-laws, Commission is required to elect a Chairperson and Vice-Chairperson each January for a one-year term.

Chairperson Payne opened the floor for nominations of chair.

Commissioner McGuire nominated Commissioner Payne for Chairperson. Chairperson Payne closed the nominations for Chair. A vote to elect Chairperson Payne for Commission Chair and the results were as follows:

All Ayes

Absent 2 (Schmitter and McElroy)

Commissioner Lind nominated Commissioner Rabe for Vice-Chairperson. Chairperson Payne closed the nominations for Vice-Chair. A vote to elect Commissioner Rabe was taken for Commission Vice-Chair and the results

were as follows: All Ayes

Absent: 2 (Schmitter and McElroy)

2. Cultural Resource Designation Kozy Kitchen

- In their November 16 letter (included in the Commission's agenda packet), the MHS notes that a 1893 map indicates a "Lodge Hall" in the same location as the Kozy Kitchen, and states that this structure might be the same building as the Kozy Kitchen. The MHS letter encourages the City to preserve "all or part" of the Kozy Kitchen building, either on-site or on another location (e.g. the City-owned DeVries lot).

According to the 1990 Milpitas Historic Sites Inventory, the existing building at 114 South Main Street was constructed in 1925 and was originally the Pashote Brothers Meat Market. The building was then converted into a café by the Carlo family and operated as the Kozy Kitchen. The site is located at the junction of the old Oakland-San Jose and Milpitas-Alviso Highways. This junction or "crossroads" formed the historic center of Milpitas.

The Historic Sites Inventory states the following about the remaining buildings at the "crossroads": "Of the four [historic] commercial buildings in the historic center of Milpitas, all but the Winsor Blacksmith Shop have undergone significant alterations. Neither the Kozy Kitchen nor the Cracolice Store [now An-Jan] retains any semblance of their architectural styles, and, while the Smith's/Campbell's Corners Saloon

appears eligible as district contributor, it, too has seen several changes." The 1993 Historic Resources Master Plan did not identify the Kozy Kitchen building as a "prime" site for preservation due to its relatively low scoring in historical significance.

Designation Criteria: The Cultural Preservation Program contains four criteria by which the City Council, with a recommendation from the PRCRC, may designate a cultural resource. Staff has listed the criteria below with our analysis.

- A. It exemplifies or reflects special elements of the City's cultural, social, economic, political, aesthetic, engineering or architectural history; or
Commercial activity around the crossroads of the Oakland-San Jose and Milpitas-Alviso Roads (now South Main Street and Serra Way) played a key role in the early growth of Milpitas and is a special element of the City's social and economic history. Even today the intersection of Main and Serra serves as a center of commercial activity in the Historic Commercial District and staff foresees this intersection playing an important role in the Midtown Specific Plan. The Pashote Brothers Meat Market and the Kozy Kitchen were among many businesses that were part of that historic commercial activity but were not necessarily unique; therefore a designation based on this criteria would not be appropriate.

- B. It is identified with persons or events significant in local, State, or national history; or

The Pashote and Carlo families did operate several businesses through the early growth of Milpitas. However, the Kozy Kitchen building is not identified strongly with either family and would not merit a designation based on this criteria.

- C. It embodies distinctive characteristics of a style, type, period, or method of construction, or is a valuable example of the use of indigenous materials or craftsmanship; or
The architectural style of the Kozy Kitchen is not distinctive and has been significantly modified since its original construction.

- D. It is representative of the notable work of a builder, designer, or architect.
The building is not representative of a noted builder, designer, or architect.

Relationship to the Midtown Specific Plan: The City Council appointed Midtown Subcommittee recently reviewed the MHS request to retain the Kozy Kitchen building either on site or on a relocated site. They have made no official recommendation to the PRCRC or Council but they did note that the building had been significantly modified architecturally and did not seem necessary to the success of the Midtown Specific Plan.

Staff has concluded that the Kozy Kitchen building does not meet the designation criteria contained in the Cultural Preservation Program. Therefore, staff recommended that the PRCRC forward a recommendation to the City Council that the building

not be designated a Cultural Resource. James Lindsay, Associate Planner, gave a extensive overview of the item.

Commissioner McGuire felt the Kozy Kitchen building is historically significant, but expressed concerns on where to re-locate it.

Commissioner Rabe felt the building did not meet the criteria for a Cultural Preservation, however, she felt the building has a lot of sentimental value. She suggested possibly moving the relocating the building near Carlo and Main Street.

Commissioner Galang was also interested in preserving the building. Commissioner Lind questioned what the owner's intentions were for the property.

Steve Soriano, 370 Coelho Street, felt the building holds an emotional connection between the community, but was not necessarily a Cultural Resource as far as the structural value. He suggested removing any of the historical components and preserving them and placing a historical plaque and/or sign at the location; to recognize the importance of the site.

Phil Sweat, owner of Kozy Kitchen property, agreed with the staff recommendation due to the poor condition of the building and the cost factor. He distributed pictures of the facility for the Commission to review. He did not explain his plans for the lot, however, explained they would be consistent with the Midtown Project.

Mr. Epps, 1378 Mt. Shasta, agreed with the owner, and felt it was too expensive. He did not feel the building was architecturally significant.

Ed Cavallini, 1421 Yellowstone Avenue, explained that staff and the audience is not familiar with the history of the building. He said there is evidence that the building was possibly prior to the 1900's due to the architectural design. He felt that the City should have someone reach and find out the age and historic condition of the building. He informed the Commission the Kozy Kitchen was also a location on the historic sites bike tour map. He also said there are only a few old buildings left in Milpitas and urged the Commission to have staff have the true history of the building researched. He understood that preserving buildings is expensive, but felt it was necessary to save some of our history.

John, 16590 Jackson Oaks Drive, Morgan Hill, realizes the criteria concern, however, felt the building should be moved off the property and put something meaningful in its place to bring life to that area.

Steve Munzel, 542 Walnut, was in favor of preserving the building so that our community can link with our past. He said preservation of cultural resources are expensive, however, pay off in the long run. He's seen it happen in other cities in The Los Angeles Area. He felt the City should be held accountable for preserving historical buildings before they are torn down and never preserved. Mr. Munzel distributed the CEQA act which he stated staff neglects to inform the Commission of. He said this act was passed so the cities/states are legally accountable for meeting stringent criteria and following the locally designed guidelines regarding demolitions permits to assist in preserving history where deemed appropriate.

Dave Richards, 1920 Yosemite Drive, felt the building had only sentimental value and the building structure was not feasible to move or restore. He said the important historical memorabilia (i.e. cash register,

menus, etc) had already removed and given to the Historical Society and felt the building should be demolished.

Mike Sweat, other owner of Kozy Kitchen property, felt that even if the experts were hired to research the building, they would recommend the building be condemned due to the termites, outdoor plumbing, and overall terrible condition of the building. He also explained that they own two parcels of land, one of which the Kozy Kitchen is on and the one behind it. Without removing the building, the second parcel is basically useless.

Commissioner Lind said it appears that everyone is focusing on the sentimental value of the building, however, the integrity of the building was not there. He would ideally like to see the Kozy Kitchen preserved, but due to the condition, did not feel it is was cost effective. He suggested that the City work with the owner to provide some sort of historical sign and nice pictorial monument in the new establishment to recognize the Kozy Kitchen location.

James Lindsay, Associate Planner, stated that Commissioner Lind's idea is a great example of what occurred with the Fat Boy Site. He said the City provided a Cultural Resource sign and a photo display was designated in the new dental facility. He also stated that the staff made these conditions in the owner's permit.

The owners of the Kozy Kitchen property said they were agreeable to incur the costs of a sign and pictorial display.

Staff explained the Commission would only have a verbal agreement from the owners rather than stipulated conditions because they would not further

review this item if the location was not designated a Cultural Resources site, this item would just go to the Planning Commission for review. The Commission struggled with not designating the building as a Cultural Resource because they only would have a verbal agreement. They wanted to ensure the sign and pictorial display was completed.

MOTION to designate the Kozy Kitchen as a Cultural Resources for the benefit and purpose of historically recognizing this site with a Cultural Resources sign and pictorial display.

M/S: Rabe, Galang

All Ayes

Absent: 2 (Schmitter and McElroy)

Council member Dixon provided an update on the Midtown Plan and explained the City is closer than ever to proceeding with this project. She stated that this program would have a public hearing in which the developers and residents would have input.

3. 2000 Special Events

On February 16, 1999, the City Council directed staff to hold a 1999 4th of July event at Cardoza Park from Noon to 9:00 p.m., without a fireworks display or laser light show.

On October 11, 1999, the Parks, Recreation and Cultural Resources Commission (PRCRC) unanimously approved the adoption of the 2000 Special Events Calendar. However, the PRCRC directed staff to research the possibility of offering a summer event celebrating America's birthday and to bring this matter back to the Commission on November 15, 1999.

On November 15, 1999, the PRCRC approved recommending to City Council the proposed 2000

Special Events Calendar. The PRCRC also recommended the adoption of a new event to celebrate America's birthday in conjunction with the opening of the first summer concert series on June 27, 2000, complete with patriotic music for adults/children and a birthday cake. On November 16, 1999, City Council voted to continue the matter to December 7, 1999, council meeting (or December 21 if necessary), and directed staff to look at the possibility of finding a location for fireworks on July 4, 2000.

Enclosed in the Commission's packet for review and consideration is the review of the 4th of July Fireworks report.

Commissioner Galang expressed his interest in having the fireworks in Milpitas as long as it is was possible to offer such an event. Commissioner Rabe was opposed to offering fireworks due to the environmental impact and the expense. Commissioner Lind was opposed to offering fireworks due to the ecological impacts and the traffic issues. Commissioner McGuire opposed fireworks due to the possible impact to 880 and 237 traffic.

Dave Richards, 1920 Yosemite Drive, felt the City should find a way to offer fireworks in Milpitas.

MOTION to offer a fireworks display at the North/Southend of McCarthy Ranch pending approvals for the appropriate individuals.
M/S: Galang, McGuire
Ayes: 1 (Galang)
Nays: 4 (Lind, Rabe, Payne, McGuire)
Absent: 2 (Schmitter and McElroy)

MOTION to find alternative ways to celebrate the Fourth of July other than fireworks.

M/S: Lind, McGuire

Ayes: 4 (Lind, Rabe, Payne, McGuire)

Nays: 1 (Galang)

Absent: 2 (Schmitter and McElroy)

4. Flag Ceremonies

On November 15, 1999, Commissioner Rabe and Council Member Patricia Dixon requested this item be agendaized for discussion at a future Parks, Recreation, and Cultural Resources meeting. In light of the recent flag issues that have been raised, it was felt that a review of this matter would be appropriate.

Historically, the two flag ceremonies authorized and funded by the City of Milpitas include the Memorial Day Ceremony which is held the Monday of Memorial Day weekend in May and Veterans Memorial Day which is held on November 11th of each year. A total of \$600 is budgeted each year for each of these events. Flower wreaths are placed at the Veterans memorial markers outside the north east corner of the Community Center. Representatives from each branch of the armed forces are invited to take part in the ceremony. The Milpitas High School NJROTC present the colors. In the past, the mayor has presided over the event. In his/her absence the vice-mayor or another council member would be asked to preside. Light refreshments are served at the end of the event. Average attendance is approximately 75-100 people. On Memorial Day the Milpitas Community Concert Band ordinarily provide music and on Veterans Day a single bagpipe player is contracted.

Last April, staff organized a Children's Memorial Day Ceremony on the last Friday of April. A special flag was purchased from the Child Welfare League of America and was flown at the Veterans Memorial Park to bring about awareness of Child Abuse Prevention Month. Seniors provided a cavalcade of children's art work showing how they view children and the value

they add to the community. Child Care Centers provided children's art work as well. An information table was set up to assist citizens in locating agencies who advocated on behalf of children.

Marsha Schneider, Recreation Services Supervisor, gave an overview of the existing flag ceremonies.

Council member Dixon liked the addition of the added reading and explanation regarding the folding of the flag was a nice touch and than should be incorporated into the ceremony. She explained the Veteran's Memorial would be moved towards the back of the pond, near the flute player.

MOTION to continue the existing flag ceremonies with the addition of the explanation/folding of the flag.

M/S: Lind, McGuire

All Ayes

Absent: 2 (Schmitter and McElroy)

Dave Richards, 1920 Yosemite Drive, felt staff provides an appropriate setting for flag ceremonies. He explained that memorial flags should be taken down nightly. He informed staff if the flags are relocated (due to City Hall Renovation), the area should be illuminated. He also felt the tradition of raising and lowering the flag daily was very important.

5. **Cultural Arts Plan**

On September 14, 1998, in response to a request from the Milpitas Alliance For the Arts, City Council directed staff to agendize the idea of a cultural plan to the Parks, Recreation and Cultural Resources Commission (PRCRC) for their consideration.

On October 5, 1998, the PRCRC formed a sub-committee to develop a cultural plan for Milpitas,

Along with commissioners, other leaders in the cultural and art community were invited to participate as well as a Milpitas Unified School District representative.

The Cultural Plan Committee had a series of monthly meetings over one year. As a result of input from these meetings, other meetings such as the Art Leaders Summit, and the findings from previous consultant research, the Cultural Plan Committee has developed the goals, objectives, and implementation recommendations outlined in this document. Included in Commissioner's packet was a copy of the draft proposed Cultural Arts Plan for your consideration.

Marsha Schneider, Recreation Services Supervisor, thanked the Cultural Arts Sub-committee for all their hard work and dedication in creating the Cultural Arts Plan.

Julie Cherry, Milpitas Alliance For The Arts President, gave an overview of the plan/goals and explained the Cultural Arts plan was a result of the input from a variety of community groups in order to incorporate several aspects into the plan. Ms. Cherry reviewed the 4 goals identified in the plan, however, explained that the group realized that an implementation plan would be the next step to move this project forward. She felt the plan creates a clear vision for the arts with opening the doors for possible grants and provides guidance for decision making. She also explained the Cultural Arts Plan would be forwarded to City Council for approval and recommended the group proceed with an implementation plan for Council consideration.

Commissioner Rabe felt the plan was very comprehensive. She felt the document should be discussed thoroughly and reviewed for at least 30-40 minutes.

Julie Cherry explained the Cultural Arts Plan is a working document and imagined City Council would have some input and suggestions for changes and additions when they reviewed the document.

The Commission reviewed the Cultural Arts Plan thoroughly and provided input for the sub-committee.

Commissioner Lind suggested changing the last bullet on page 5, to read the following, "involve community groups (including churches, youth groups, etc.) to promote a "sharing" of cultural ideas and increase awareness of a broader definition of art and culture.

Commission felt the idea of researching possible funding strategies that would include taxation, such as TOT tax or an entertainment tax to help fund a facility was very innovative.

Commissioner Lind suggested creating a Goal #5 to express the importance of more visibility for public art. Council member Dixon suggested to adding Goal #5, City Council to look at the Civic Center to incorporate public arts into the City Hall Phase 1 area on the grounds. Commissioner Lind also suggested moving the last bullet on page 12, "Develop guidelines for public art in Milpitas. Identify public art spaces and sites. Raise community awareness and understanding of the City's public art resources. Acquire more public art (Art in Your Park project) and solicit art gifts for the Civic Center.," below Goal # 5.

MOTION to recommend to City Council the Draft Cultural Arts Plan with the above mentioned amendments.

M/S: Lind, McGuire

All Ayes

Absent: 2 (Schmitter and McElroy)

6. Open Space Recommendations Update -

Review the City's recommendations for Santa Clara Open Space Authority acquisitions. The Santa Clara Open Space Authority has requested participating jurisdictions to review and update, as necessary, their recommendations for open space acquisitions by the Authority utilizing their 80% discretionary funds. These recommendations will be included in the Authority's 5 Year Plan.

In September 1995 the City Council, with the PRCRC's recommendation, approved of the following acquisition recommendations:

1. Trail development in both the Valley Floor and Hillside Planning Areas;
2. Establishment of a historical park surrounding the Alviso Adobe; and
3. Expansion of the Higuera Adobe Park to include the grounds of the Curtner/Weller Estate.

Staff is suggesting deleting reference to valley floor trails because the City's trail development plans do not require acquisition by the Authority and deleting Recommendation No. 2 because the City has since acquired the land surrounding the Alviso Adobe.

MOTION to recommend to the City Council to adopt the following open space recommendations for the Authority's update to their 5 Year Plan:

1. Trail development in the Hillside Planning Area - Closing gaps in the Milpitas segments of the

Bay Area Ridge Trail.

2. Expansion of the Higuera Adobe Park to include the grounds of the Curtner/Weller Estate.

M/S: Lind, McGuire

All Ayes

Absent: 2 (McElroy, Schmitter)

VII. OTHER BUSINESS

- | | | |
|-----|-------------------------------|--------------------------|
| 1. | Staff Reports/Program Reports | Note, receipt, and file. |
| 2. | Subcommittee Reports | None. |
| 3. | Liaison Reports | |
| 3.1 | City Council | None. |
| 3.2 | Community Advisory Commission | None. |
| 3.3 | Senior Advisory Commission | None. |
| 3.4 | Planning Commission | None. |
| 3.5 | Youth Advisory Commission | None. |
| 3.6 | Milpitas Historical Society | None. |

IV. FUTURE AGENDA ITEMS

Park Vandalism Report; Service Request Update

V. ADJOURNMENT

There being no further business, Chairperson Payne adjourned the meeting at 9:47 p.m.

Respectfully submitted,
Jennifer Schneider
Commission Recording Secretary

**CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES
COMMISSION(PRCRC)**

**UNAPPROVED MINUTES
Monday, October 2, 2000
Milpitas Community Center,
457 E. Calaveras Blvd., Conference Room 7&8**

I. Roll

Vice-Chair Rabe called the meeting to order at 7:05 p.m.

Commissioner's Rabe, McElroy, McGuire, Hicks and Ogle were present.

Commissioners absent: Galang, Lind, and Payne

City Council Liaison absent: Council Member Patricia Dixon

City Staff Present: Marsha Schneider, Recreation Services Supervisor; Don Bachman, Community Services Manager; Carol Randisi, Senior Supervisor; Steve Burkey, Principal Planner

Guests: Rob Means, 1421 Yellowstone Avenue

II. Pledge

The Vice-Chair led the Commission in the Pledge of Allegiance.

III. Minutes

MOTION to approve the minutes of the September 11, 2000 meeting.

M/S: McGuire, McElroy

Ayes: (4) Rabe, McElroy, McGuire, Ogle

Abstain: Hicks

Absent: (3) Galang, Lind, Payne

IV. Citizen's Forum

Members of the audience were invited to address the Commission on any subject not on the Agenda. Speakers must supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

There were no requests.

V. Announcements/Correspondence

Commissioner McGuire provided an update on the Open Space Authority.

It was the Commission consensus to hold the Parks, Recreation and Cultural Resources regularly scheduled November 6, 2000 meeting even though the Council will be meeting on the same day due to elections on November 7, 2000.

Marsha Schneider, Recreation Services Supervisor, gave an update on the following:

- A recognition plaque will be completed for Marjorie Schmitter for her 18 years of service on the Commission. She distributed a card for the Commissioner's to sign. Some Commissioners will present the plaque to Marjorie Schmitter at her home. Commissioner McGuire volunteered to assist staff with the presentation.

- Global Village will be held on October 7, 2000 from 10 a.m. to 5 p.m. at Cardoza Park.
- Jennifer Turner Memorial & Tree Planting is scheduled for October 21, 2000 at Cardoza Park at 2 p.m.
- Upcoming Child Care Input meetings will be held on October 4th at Rancho Junior High School and October 11th at the Milpitas Unified School District Board Room.
- Rainbow Theatre presents "Adventures of Tom Sawyer" October 13-21st.
- Phantom Art Gallery Opening was successful with 35 people in attendance.
- Introduced Holly Zinnanti and Carol Randisi who will be replacing Jennifer Schneider and Marsha Schneider as Recording Secretary and City Staff Liaison.

Staff announced that the Mayor would be appointing the new members to the Arts Commission on October 17, 2000.

Commissioner Rabe questioned if having the Commissioner Workshop on October 14, 2000 was appropriate since some of the Commissioners may be appointed to the newly formed Arts Commission. It was the consensus of the Commission to reschedule the workshop to another date and re-agendize this item for an upcoming meeting.

Commissioner McGuire felt that the Commission did not need 9 members and should be reduced to either five or seven.

VI. **Agenda**

MOTION to approve the October 2, 2000 agenda with the following change:

under Child Care Task Force - Update, the date September 20, 2001 to September 20, 2000.

M/S: McGuire, Ogle

All Ayes

Absent: (3) Galang, Lind, Payne

VII. Old Business

1. Child Care Task Force - Update

The Child Care Task Force is a community based sub-committee to the Parks, Recreation and Cultural Resources Commission, charged with the creation of a Milpitas Child Care Master Plan. To date, ten meetings have been convened of the Child Care Task Force. Marsha Grilli, Milpitas Unified School District Board Vice-President and Toby Librande, Child Care Coordinator, co-chair the task force.

On Wednesday, September 20, 2000, the first of four Community Meetings was held to gather public input. Fifteen task force members and expert partners, ten community participants, Don Bachman, Community Services Manager, and Jose Esteves and Patricia Dixon, City Council members, attended. Babysitting was provided for six children. On Wednesday, September 27, 2000, the second meeting was held. No citizens attended this meeting. It was decided to reduce staffing for the next meeting.

During the community meetings, a video prepared by Eliren Pasion, Public Information Specialist, was shown. This video was presented during the Parks, Recreation and Cultural Resources Commission Child Care Task force update.

Commissioner McElroy was impressed by the quality of the video presentation.

Toby Librande, Child Care Coordinator, provided an update on the Child Care Task Force and explained the process of the meetings. She also said staff was

hopeful that the final meeting at the Milpitas Unified School District would have a full audience to provide for input. Staff has been in contact with Jennifer Holbert, from WATCH, and she is trying to provide transportation for several individuals in her group. Staff has also been in contact with Cal Hills, and is hoping they will attend the final meeting. After the final meeting, staff and Barbara Kasnic of Social Services will complete a data compilation of the comments and input will be included into the Child Care Master Plan for review and recommendation.

Note, receipt, and file.

2. Mileage Signs at Designated City Parks

On August 7, 2000, Ray Maglalang, vice-chair of the Community Advisory Commission, addressed the PRCRC during citizen's forum to request the distance be measured around each city park and signage be provided indicating the mileage around all Milpitas parks. He felt by doing this, citizens, who are walking or jogging around each park for either medical reasons or for fundraising for different events, would have an accurate idea of how far they were walking or jogging and would assist in their exercise program. Mr. Maglalang also stated that he had been at Lake Elizabeth in Fremont and that he had noticed that this had been done at that location and he found it most helpful.

The PRCRC agreed this was a good idea and that this matter should be agendaized for their meeting on September 11, 2000. The Commission requested that staff return to the Commission with the cost of park mileage signs and a recommendation for which parks should have signs posted.

On September 11, 2000, the PRCRC voted to have

staff return to the Commission with a list of viable park sites to have signs posted and an estimated cost of the signs.

Staff contacted the Public Works Department and was told that each sign would cost \$60.00 to produce. This price did not include the maintenance of the signs should they be vandalized, but it was felt that this cost could be absorbed in the regular operating budget. The size of the signs would be approximately 8 1/2" by 11" and would include a diagram of the park in the upper left hand corner and the mileage located on the right side of the sign.

The following parks/areas have been chosen as viable parks to post mileage signs: Hidden Lake, Foothill, Creighton, Ben Rogers, Murphy, Augustine, Cardoza, Pinewood, Hillcrest, trails going from Walter Reuther to Gill, and trail going for Murphy to Sinnott Park.

Commissioner Rabe questioned if the signs would be attached to the current park rules to avoid the clutter in the parks. She also expressed concerns about having the signs placed in appropriate locations, so they were safe for all types of individuals who visit the parks.

Commissioner McGuire felt that Public Works would know the most appropriate locations to post the signs.

Marsha Schneider, Recreation Services Supervisor, explained a local Girl Scout Troop would be measuring the above mentioned parks for a community project.

MOTION to recommend to City Council the allocating of funds in the amount of \$660 and have signs ordered and posted in the appropriate parks/trails at the discretion of the public works department.

M/S: McGuire, McElroy

All Ayes

Absent: (3) Galang, Lind, and Payne

3. Calaveras Ridge Park - Review and Discussion

At the October 5, 1998, Parks, Recreation and Cultural Resources Commission (PRCRC) meeting Commissioner Rabe requested Hillcrest Heights Park be agendized for the November 2, 1998, PRCRC meeting. On November 2, 1998, Commissioner Payne recommended that the Commission look at the Hillcrest Park during the park tour to get some ideas that could be discussed at the December 7, 1998, PRCRC meeting. On December 7, 1998, Commissioner Rabe requested this matter be agendized for the January 4, 1999, PRCRC meeting.

On January 4, 1999, Commissioner Ortiz Jr. motioned to re-agendize this matter for the February 1, 1999, PRCRC meeting due to the absence of Commissioner Rabe. On February 1, 1999, Commissioner Rabe suggested there were some discrepancies as to what park area she was referring to and further staff research would be helpful. She also asked to research if any plans were being developed for the property located just below Lee's Orchard. Council member Dixon wanted to clarify the area being discussed and requested a map be provided outlining the park location.

In order to clarify the park area location, staff contacted the Public Works Department. Provided in the Commissioner's packet was a map of Calaveras Ridge Park located on the south side of Country Club Drive. No plans to develop this park have been discussed. There is a parking lot adjacent to the park, but it is presently chained off because there were police reports indicating that youth were going to the

area, parking, and drinking. The size of the park property is approximately 1 1/2 acres. At the present time, the estimated installation of a restroom, drinking fountain, bench and lighting for a flag pole would be approximately \$215,000.

The Lee's Orchard property, at the present time, also has no plans for development because of the land slippage problem in that area. If this is the 2 +/- acres triangular lot east of the Piedmont/Landess intersection, note that it has been purchased by an individual who wants to build a home there--it never was owned or part of the Lee's Orchard project--and the potential for land slippage problems in this area is still unresolved. It was the Commission consensus at the June 7, 1999, PRCRC meeting to postpone this item until a future date due to the amount of items on the agenda.

On July 8, 1999, Mr. Rob Means approached the Youth Advisory Commission and asked them if they would consider planting trees on City owned property off Calaveras Ridge Road. At that time the Youth Advisory Commission voted to forward Mr. Means' request to the Adopt-A-Park program. At the August 12, 1999 Commission meeting, staff recommended that the Youth Advisory Commission work with the Parks Department, by providing volunteer hours to help plant the trees and to help with staffing the work load for the day. Recreation Supervisor Bonnie Greiner mentioned that after meeting with the Parks Department, there was money available to purchase trees for the Calaveras Ridge Road area. After meeting with Parks Supervisor, Craig Wisneski, the type of tree that would be planted would be the California Live Oak. He also recommended that the Youth Advisory Commission plans on planting the trees before January 1, 2000 or waits until fall. The Youth Advisory Commission voted for the fall season.

On July 13, 2000, at the Youth Advisory Commission meeting, Council Member Bob Livengood stated that he believed the planting of trees was a good idea, but the hillside residents may object to having their views blocked. He also stated they might not want trees planted there due to their property values. Council Member Livengood suggested that staff and the Youth Advisory Commission checks with the homeowners association and sees how they feel, because they may fight it if they do not know about it ahead of time. He said staff should type up a letter describing what the Youth Advisory Commission intentions are for the trees planting planned for the Calaveras Ridge Road area.

Planning staff examined topographic maps of the area around this site and there is the potential that trees there could block the view from some homes on the opposite site of Calaveras Ridge Road. It may be possible to avoid any significant view obstruction if trees are limited to just the lower portion. Because the site is zoned Hillside, all site improvements are subject to review at a public hearing by the Planning Commission and approval by the City Council. This process would allow opportunity for potentially affected property owners to comment any proposed plantings.

City staff met on September 26, 2000, to discuss the matter of the 1.5 acre parcel at Calaveras Ridge "scenic view" park. After reviewing the history, the location, and the utility/value to the City there seemed to be a consensus that the following alternatives should be considered:

1. Do nothing - Retaining the property will only increase the value; 2) Sell the property and earmark revenues for improving other high use

parks; 3) Submit a CIP request to the City Council to consider creating a passive park at Calaveras Ridge.

Steve Burkey, Principal Planner, was in attendance at the meeting and gave an extensive overview of this item. He explained that if this park were developed, it would have to go under further environmental review. The park is currently shut down due to issues with the types of activities this park was attracting (i.e. drinking alcoholic beverages, littering, etc.) and complaints of home owners in that area.

Commissioner McGuire felt a passive park was not a good use of this area. He felt the city should sell this land, and designate the monies to be spent on higher use parks. He thought the daily maintenance of putting up and taking down flags would be too time intensive. Commissioner Ogle was in agreement with Commissioner McGuire.

Commissioner McElroy questioned if the Commission could designate these monies to be spent on other parks. Don Bachman, Community Services Manager, explained staff would have to further research what the contract was between the city and the developer and see if this land was given in lieu of park fees at the time of the development.

Commissioner Rabe felt it was a crime to give away any open space and that this area should be developed as a passive park with the following elements (flag pole and low plantings which avoid erosion, etc.). She felt the park would be successful if properly designed.

MOTION for staff to further research this item and re-agendize for the November 6, 2000 for review.
M/S: McElroy, McGuire

All Ayes

Absent: (3) Galang, Lind, and Payne

Rob Means, 1421 Yellowstone Avenue, felt this area was ideal for a passive park (i.e. meditation garden, plantings of Oak Trees, etc.), due to the fact that being the best place to view the valley.

VIII. New Business

1. Commission Holiday Party - Discussion

This item has been agendized at the request of Commissioner Rabe to allow the Commission the opportunity to discuss the scheduling of a holiday event. Past holiday events have included socials prior to the Parks, Recreation and Cultural Resources December Commission meeting, socials after the December meeting and alternative holiday socials at Commissioners homes.

Commissioner Rabe said she felt the Tree Lighting Ceremony was the beginning of the Holiday Season and that is why she supported it. The Commissioners discussed at length the different types of celebration options.

It was the Commissions desire to hold the Holiday Party in conjunction with the December 4, 2000, PRCRC meeting and to be held at the Adobe and have refreshments.

The Commission requested that this item be re-agendized for the November 6, 2000, meeting to discuss what types of refreshments the Commission would like to have for the Commission Holiday Party.

IV. Other Business

1. **Staff Reports/Program Reports** - None

2. **Subcommittee Reports** - None

3. **Liaison Reports**

3.1 City Council - None

3.2 Community Advisory Commission - None

3.3 Senior Advisory Commission - Commissioner

Rabe gave an update of the following items which were discussed at the recent meeting: 1) Audit of Senior Advisory Commission ; 2) Computer classes; 3) Senior Center Railings; 4) Art Murals for the back stage wall.

3.4 Planning Commission - None

3.5 Youth Advisory Commission - None

3.6 Milpitas Historical Society - Commissioner

McGuire gave an update on the printing of the "Little Cornfields" which should be available from the Historical Society in the next few months.

Commissioner McGuire also expressed some concern a citizen had regarding the Bob Pecot trail linear park and requested a few benches be added for the public to sit and enjoy the area. He also expressed his concern regarding the connection of this trail to the Fremont area. He felt the City of Fremont should be contacted so staff could work with them to make the transition of the trail more viable for the public.

X. Future Agenda Items

Commission Holiday Party - Discussion; Commissioner Workshop - Selection of Date, location, and topics for discussion; Calaveras Ridge Park - Review and Discussion;

Staff was asked to provide an update on the Dog Park Project, which is a schedule Capital Improvement Project for FY 2000-2001.

XI. Adjournment

Adjournment at 8:10 p.m. to the next regularly scheduled meeting on November 6, 2000 at 7:00pm.

**CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES
COMMISSION(PRCRC)**

**UNAPPROVED MINUTES
March 6, 2000 - 7:00 p.m.
Milpitas Community Center, Conference Room 7 & 8
457 E. Calaveras Boulevard**

I. CALL TO ORDER & PLEDGE

Chairperson Payne called the meeting to order at 7:00 p.m.
and the Pledge of Allegiance was recited.

Commissioners Present: Bob McGuire, Linda Rabe,
Johnny Payne, Steve McElroy,
Linda Hicks, Alex Galang, and
Mareile-Angy Ogle

Commissioners Absent: Ron Lind

City Council Present: Patricia Dixon

Staff Present: Marsha Schneider, Recreation
Services Supervisor; Steve
Burkey, Planner

II. APPROVAL OF MINUTES

MOTION to recommend approval of the minutes of the
February 7, 2000 as submitted.

M/S: McElroy, Rabe

Ayes: 7 (McGuire, Payne, Rabe, Galang, McElroy, Hicks,
Ogle)

Absent: 1 (Lind)

III. CITIZENS FORUM

Chairperson Payne invited members of the audience to address the Commission on any subject not on the agenda. There were no requests.

IV. ANNOUNCEMENT/ CORRESPONDENCE

Marsha Schneider, Recreation Services Supervisor, gave an update on the following items:

- Marjorie Schmitter's resignation from Commission.
- Annual Commissioners Dinner is scheduled for March 30, 2000 at Crowne Plaza Hotel, pending City Council approval. Commissioners should contact the Community Center for RVSP's.
- Daniel Anizon Photography Display Gala Opening was held on February 10, 2000 from 5-7 PM with 75-85 in attendance.
- Freedom To Be Me Faire will be held on October 7, 2000 at Cardoza Park. A planning meeting is scheduled for March 29, 2000 at 7 p.m. at the Community Center. Anyone interested in providing ideas or suggestions for this event should attend this meeting.
- Milpitas Alliance For The Arts Gala Night was held on Saturday, March 4, 2000, with over 150 in attendance.
- Golden Gate Boys Choir was held on Saturday, March 4, 2000, with over 90 in attendance.
- MidTown Specific Plan meeting on March 8, 2000, at 6 p.m. at the Community Center Auditorium.
- Bonnie Greiner will staff the Commission on June 5, 2000 due to her absence.
- Reminder to turn in Economic Interest forms to the City Clerk.
- Introduced Mareile-Angy Ogle, new Commissioner.

She also distributed the following written materials: Mayor's City Address, Calendar of Upcoming Events, Photo of Linda Rabe in the Sunday paper.

Commissioner McElroy informed staff he would not be able to attend the upcoming Child Care Task Force meetings due to mandatory 10 hours shifts at his place of employment.

V. ADOPTION OF AGENDA

MOTION to adopt the agenda of March 6, 2000 as submitted.

M/S: McGuire, McElroy

All Ayes

Absent: 1 (Lind)

VI. NEW BUSINESS

1. Historic Sites Inventory

At the last PRCRC meeting the commissioners asked that the Historic Sites Inventory be agendaized for review and discussion. A copy of the inventory was included in the Commission's agenda packet. Note the Historic Sites Inventory has not been reviewed since its completion in 1990.

In 1989 the City contracted with an historic resources consultant to survey Milpitas and compile an initial list of sites and buildings from which choices may be made for preservation. The survey focused on identifying all building over 50 years of age within the City and adjacent unincorporated Hillside areas. The consultant:

- Met with City staff, the Cultural Resources Preservation Board and Milpitas Historical Society members and others with information about Milpitas' history;

- Performed archival research and a number of libraries and depositories of historical documents;
- Conducted a reconnaissance survey in and around Milpitas of possible buildings and features to be included in the inventory.
- Consulted with experts from the California Office of Historic Preservation and Caltrans regarding historic architecture and evaluation of certain properties.

Forty-two properties were included in the resulting Historic Sites Inventory, with individual forms (based on the Office of Historic Preservation's format) completed for each. All inventoried properties were given an initial evaluation for their historic potential according to the Federal standards. At the behest of the Preservation Board an overview of Milpitas' history was included in the inventory.

A draft inventory was reviewed by City staff and the Cultural Resources Preservation Board and interested members of the public on September 19, 1990. A final inventory was reviewed and approved by the City Council on February 19, 1991. Subsequently, letters were sent out to all owners of properties listed in the Historic Sites Inventory, informing them of it and noting that having their property listed in it "in no way impacts [their] rights as a property owner."

The Historic Sites Inventory can be used to identify structures and sections of Milpitas that are worthy of preservation. The inventory also is a significant source of information about these structures and features and about Milpitas' history.

It was never stated that the 1991 Historic Sites Inventory was a totally complete document. Rather, it was meant to be corrected and augmented with any new properties may need to be added to it and new information on properties listed.

Steve Burkey, Associate Planner, gave an extensive background of the Historic Sites Inventory document. He reviewed the Historic buildings and sites and provide the following update on pages 37-40 of the Historic Sites Inventory: 6. 27 South Main Street was demolished; 9. Kozy Kitchen/Pashote Bros. Meat Market, no longer existing; 15. Caudillo House/Silveira House, remodeled; 37. Alviso Adobe/Rancho Milpitas was acquired by The City of Milpitas. All other historical sites status has remained the same.

Commissioner Rabe suggested the Historic Sites Inventory document be updated since it had been several years. She also felt the Commission should set up a workshop tour to go out to the individual sites and discuss so all the Commissioners are well advised on. She requested staff provide the Commissioners with a copy of the Historic Resources Master Plan since the two documents work together. She felt the Sunnyhills area could be recognized as a "Historic Neighborhood" due to the nature of its inception.

Commissioner Ogle informed the Commission she has been involved with the Historical Society for over 5 years and was excited the Commission was interested

in such an endeavor with the Historical Society. She suggested contacting Ed Cavalini to coordinate with the Historical Society.

Council member Dixon urged the Commission to attend the upcoming Midtown Specific Plan Brainstorming meeting on March 8, 2000 to provide input on this project. She said they need ideas and suggestions on how to create a common theme in the area and what the residents would like to see in the area. She said she would like to see reader boards in this area, so individuals can take walking tours. In the Spring, staff and residents will go out to the site area to get a pedestrian perspective of the possible walking tour area.

Council member Dixon suggested staff send a reminder letter to the Great Mall Management regarding the conditional use restrictions about the Ford Display area at the Great Mall.

The Commission requested staff return to the Commission with possible dates to have a historical sites tour and workshop.

2. Parks, Recreation and Cultural Resources Sub-committees - Review And Discussion

At the request of Commissioner Rabe, and because of the recent appointments to the Parks, Recreation and Cultural Commission, this matter has been agendaized to discuss the necessity for continuing the sub-committees. If it is determined that the sub-committees are to be continued, assignments for the new Commissioners will need to be assigned. The sub-committee assignments were as follows: Recreation (Johnny Payne and Alex Galang); Parks and Trails (Linda Rabe, Marge Schmitter and Cindy Walters (resigned)); Cultural Resources & Historical Preservation (Bob McGuire, Guadalupe Jr. (resigned) and Gurdev Sandhu (resigned)).

Commissioners were interested in continuing the sub-committees. The newly assigned sub-committee assignments are as follows: Recreation (Johnny Payne, Steve McElroy and Alex Galang); Parks and Trails (Linda Rabe and Linda Hicks); Cultural Resources & Historical Preservation (Bob McGuire, Linda Rabe and Mareile-Angy Ogle).

Commissioner Rabe requested staff to contact the Commission when items the Parks, Recreation and Cultural Resources items are agendized for the Council meetings.

VII. OTHER BUSINESS

1. Staff Reports/Program Reports
Note, receipt, and file.

2. Subcommittee Reports
None.

3. Liaison Reports

3.1 City Council

Council member Dixon reported on the following items: 1) Relay For Life on June 23 & 24th; City Hall moves to Great Mall on April, 2000; City Hall Photo Documentation; New City Hall; City

Council meetings will move to the Unified School District Board Room; Dave & Busters Grand Opening; Great Mall Movie Theaters are scheduled to open in November, 2000; "Vans" Skateboard Park; VTA stations; Home Depot across from the Great Mall; Upscale shops in the Great Mall;

3.2 Community Advisory Commission

Council member Dixon reported on the Community Development Block Grant Program.

3.3 Senior Advisory Commission

None.

3.4 Planning Commission

None.

3.5 Youth Advisory Commission

Council member Dixon reported the Commissioners attended a conference for Youth and will be involved in the Relay For Life.

3.6 Milpitas Historical Society

Commissioner Ogle announced the upcoming meeting on March 8, 2000, at 7:30 p.m. at the Milpitas Library. Roger Skuse would be presenting a historical background of the 16th-19th Century.

IV. FUTURE AGENDA ITEMS

Community Garden

V. ADJOURNMENT

There being no further business, Chairperson Payne adjourned the meeting at 7:55 p.m.

Respectfully submitted,
Jennifer Schneider
Commission Recording Secretary

**CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES
COMMISSION(PRCRC)**

**UNAPPROVED MINUTES
Monday, August 7, 2000
Milpitas Community Center,
457 E. Calaveras Blvd., Conference Room 7&8**

I. Roll

Chairperson Payne called the meeting to order at 7:05 p.m.

Commissioner's Payne, Galang, McGuire, Ogle, and Hicks were present.

Commissioners Absent: Lind, Rabe, and McElroy

City Council Liaison Present: Council Member Patricia Dixon

City Staff Present: Marsha Schneider, Recreation Services Supervisor; Lori Flint, Program Coordinator.

II. Pledge

The Chair led the Commission in the Pledge of Allegiance.

III. Minutes

MOTION to approve the Minutes of June 5, 2000.

M/S: McGuire, Galang

Ayes: (5) Payne, Galang, McGuire, Ogle, and Hicks

Absent: (3) Lind, Rabe, and McElroy

IV. Citizen's Forum

Members of the audience were invited to address the Commission on any subject not on the Agenda. Speakers must supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

Rag Magalang, 1191 Acadia Drive, suggested staff post the mileage around parks to assist the public in knowing how far they have walked. He thanked Marsha Schneider for measuring Creighton Park, but felt it would be helpful to measure all park sites and post findings.

Marsha Schneider, Recreation Services Supervisor, explained volunteers might be able to measure out the mileage at the city's 21 parks. The Commission was very receptive of this idea and requested staff agendaize this item for the September 11, 2000, PRCRC meeting for discussion and recommendation.

Larry Voellger, 689 Cardiff Place, invited Commissioners to attend an upcoming EMK Production showing of Gypsy which will be held at Ohlone College.

V. Announcements/Correspondence

Marsha Schneider, Recreation Services Supervisor, gave an update on the following:

- Auditions for Tom Sawyer will be held on August 15-16, 2000, at the Milpitas Senior Center.
- "Hello Dolly" was well attended and congratulations to all the staff who worked so hard on the Rainbow Theatre Production.
- The final Summer Concert Series performance by Juke Box Heroes will be held on August 8, 2000, at Augustine Park at 6:30 p.m.
- Planning for the Multi-Cultural Faire continues to be very successful with lots of non-profit groups coming together to assist with the event. The Global Village

Multicultural Faire will be held at Cardoza Park on October 7, 2000, from 10 a.m. to 5 p.m.

- The November workshop will be held at the Adobe building instead of the Community Center.
- The Calendar Art entries will be displayed at the Community Center after January 2, 2001. 52 entries were submitted with 12 being selected for the "What Milpitas Means To Me Calendar."
- Annual Tree Lighting Ceremony will be held at the new fire station with entertainment on the balconies due to the construction of the New City Hall. The Commission was in favor of the temporary location.
- PRCRC re-appointments for Commissioner Galang and Hicks.
- The City Council approved the formation of an Arts Commission and staff will develop a draft City Council review.

Commissioner McGuire gave an update on the Open Space Authority. He also complimented staff on the great condition of all the Parks.

VI. Agenda

MOTION to approve the August 7, 2000 Agenda with the following changes:

Old Business Item #3 post-poned until September 11, 2000 meeting and New Business #3, moved to item #1 on agenda.

M/S: McGuire, Galang

Ayes: All

Absent: (3) Lind, Rabe, and McElroy

VII. Old Business

1. Cultural Arts Support Program

On April 3, 2000, the PRCRC reviewed the 2000-2001 Cultural Arts Support Program Applicants, using the new grant application guidelines and procedures as approved in November, 1999. Historically, the PRCRC has discussed the review process and directed staff to update the application and review meeting procedures accordingly. At the April 3, 2000, meeting, the PRCRC requested that this item be agendaized for discussion. Enclosed in the Commissioner's packet is a copy of the Cultural Arts Support Program Grant Guidelines and Review Meeting Procedures.

Commission discussed the new review process and meeting procedures, and directed staff to make the following changes:

- 1) Commissioners can rate anywhere between 1-4; allowing 1/2 points and 1/4 points.
- 2) The Cultural Arts Support Program applicants would provide a 3 minute presentation outlining their project and the funding request.
- 3) Eliminating the lead-off Commissioner who use to review the application and request.
- 4) Voting will occur after all the groups have given their presentations.

Staff received several compliments from the Cultural Arts Groups and Commissioners on how efficient the entire process went. Commissioner Payne felt the process went very smooth. Marsha Schneider, Recreation Services Supervisor, explained Nancy Ragey of the Community Foundation of Silicon Valley, assisted staff in stream lining the Cultural Arts Support Program Process. Staff offered workshops for the CASP applicants so they could meet with staff prior to submitting applications and this was very helpful for both staff and applicants.

2. Phantom Arts Gallery - Update

The Phantom Art Gallery has been on hold because of delays from the corporate sponsors: Read-Rite Corporation and Xicor Corporation. Both organizations had been very supportive of the project and had been excited to be the first organizations to host this program. Mr. John DiMatteo, the representative from Read Rite Corporation, was contacted in May 2000, and he relayed to staff that, at this time, his company is not in a position to accommodate this program for at least another year. Xicor Corporation indicated the renovation of their front lobby area is not completed, but they were willing to hang art in this area. However, they would not allow the public to view the art. It would be for the benefit of their employees only.

The Milpitas Community Center front lobby has been successfully serving as a display space for the Daniel Anizon display, "A Day In The Life With..." since February, 2000. This display will be disassembled in August, 2000.

At the present time, the Phantom Art Gallery Review Board has accepted the works of three different artists: 1) Asia Kazim Iqbal; 2) Darlene Carman; and 3) Irene Kwok-Hentschke.

It is suggested that Asia's work be shown from September through December, 2000; Darlene Carman from January through mid April, 2001; Irene Kwok-Hentschke from late April to mid June 2002, and the work of Erik Otto, a Cultural Arts Support recipient for 2000/2001, be displayed from late June through August, 2001.

If it is the Commission's desire to have staff search for other corporations who might be interested in presenting the Phantom Art Gallery program, additional sponsorship efforts will be made. Due to the untimely delay of the opening of the Phantom Art

Gallery, and given that three artists' work have been accepted by the Phantom Art Gallery Review Panel, it is suggested that the aforementioned solution would provide these artists with a forum for displaying their work as quickly as possible.

Council member Dixon was frustrated with the process, but felt staff should pursue other avenues such as banks, libraries, public and medical facilities where security would not be as much of a concern as with the companies. She also explained that the new City Hall will have several opportunities for Public Art Display.

MOTION to recommend presenting the first Phantom Art Gallery exhibit at the Community Center beginning in September, 2000 and to further search for other corporations or organizations who might be interested in presenting the Phantom Art Gallery Program.

M/S: Ogle, McGuire

All Ayes

Absent: (3) Lind, Rabe, and McElroy

3. Calaveras Ridge Park - Review and Discussion

At the October 5, 1998, Parks, Recreation and Cultural Resources Commission (PRCRC) meeting Commissioner Rabe requested Hillcrest Heights Park be agendized for the November 2, 1998, PRCRC meeting. On November 2, 1998, Commissioner Payne recommended that the Commission looks at the Hillcrest Park during the park tour to get some ideas that could be discussed at the December 7, 1998, PRCRC meeting. On December 7, 1998, Commissioner Rabe requested this matter be agendized for the January 4, 1999, PRCRC meeting.

On January 4, 1999, Commissioner Ortiz Jr. motioned to re-agendize this matter for the February 1, 1999, PRCRC meeting due to the absence of Commissioner Rabe. On February 1, 1999, Commissioner Rabe suggested there were some discrepancies as to what park area she was referring to and further staff research would be helpful. She also asked to research if any plans were being developed for the property located just below Lee's Orchard. Council member Dixon wanted to clarify the area being discussed and requested a map be provided outlining the park location.

In order to clarify the park area location, staff contacted the Public Works Department. Provided in the Commissioner's packet was a map of Calaveras Ridge Park located on the south side of Country Club Drive. No plans to develop this park have been discussed. There is a parking lot adjacent to the park, but it is presently chained off because there were police report indicating that youth were going to the area, parking, and drinking. The size of the park property is two (2) acres. At the present time, the estimated installation of a restroom, drinking fountain, bench and lighting for a flag pole would be approximately \$215,000.

The Lee's Orchard property, at the present time, also has no plans for development because of the land slippage problem in that area. It was the Commission consensus at the June 7, 1999, PRCRC meeting to postpone this item until a future date due to the amount of items on the agenda.

On July 8, 1999, Mr. Rob Means approached the Youth Advisory Commission and asked them if they would consider planting trees on City owned property off Calaveras Ridge Road. At that time the Youth Advisory Commission voted to forward Mr. Means'

request to the Adopt-A-Park program. At the August 12, 1999 Commission meeting, staff recommended that the Youth Advisory Commission work with the Parks Department, by providing volunteer hours to help plant the trees and to help with staffing the work load for the day. Recreation Supervisor Bonnie Greiner mentioned that after meeting with the Parks Department, there was money available to purchase trees for the Calaveras Ridge Road area. After meeting with Parks Supervisor, Craig Wisneski, the type of tree that would be planted would be the California Live Oak. He also recommended that the Youth Advisory Commission plan on planting the trees before January 1, 2000 or wait until fall. The Youth Advisory Commission voted for the fall season.

On July 13, 2000, at the Youth Advisory Commission meeting, Council Member Bob Livengood stated that he believed the planting of trees was a good idea, but the hillside residents may object to having their views blocked. He also stated they might not want trees planted there due to their property values. Council Member Livengood suggested that staff and the Youth Advisory Commission check with the homeowners association and see how they feel, because they may fight it if they do not know about it ahead of time. He said staff should type up a letter describing what the Youth Advisory Commission intentions are for the trees planting planned for the Calaveras Ridge Road area.

This matter was continued to the September 11, 2000, Parks, Recreation and Cultural Resources Commission meeting.

VIII. New Business

1. Posted Closing Times For All City Parks - Milpitas Police Department

On May 23, 1996, the City Council directed staff to post closing hours 10:00 PM to dawn at City parks. However, of the 25 city parks only 20 are in compliance with this order. The current code (V-9-6.01) also states when the City Council changes park hours by minute action or resolution, then "a sign is to be placed at each corner of the park giving notice of hours of closing." However, no parks are in compliance with this order.

Patrick Whitnell, a representative from the City Attorney's Office, suggests changing the wording of Section V-9-6.01 to read "a sign is placed in the park, conspicuously giving notice of the hours of closing." This would eliminate the need for signs at all four corners, thus reducing cost.

These changes will assist the Police Department in enforcing the park hours.

Cory Lee, Milpitas Police Officer, gave a detailed overview of this item and the reasons for requesting the changes.

MOTION to change the wording of Section V-9-4.04 to reflect the new hours, "10:00 PM to dawn" and have all park signs changed to reflect this and to change the wording of Section V-9-6.01 to read "a sign is placed in the park, conspicuously giving notice of the hours of closing."

M/S: Hicks, McGuire

All Ayes

Absent: (3) Lind, Rabe, and McElroy

2. Alcoholic Beverages In The Parks - Milpitas Police Department

Section V-400-2 does not allow the public to drink alcoholic beverages in a city park; however, Section V-9.211 (b) allows the public to drink beer or wine in a park, if there are no signs prohibiting possession or consumption. There is a conflict between the two sections.

Patrick Whitnell, a representative from the City Attorney's Office, suggests two alternatives:

Alternative A: Revise Section 400-3 to add to the following language after the words "general public"...except for any park as defined in Section V-9-2.11 of this code." When V-400-2 was created, staff did not believe that it was the intent of the City Council to disallow the drinking of beer and wine in the parks and did not have signs stating otherwise.

Alternative B: Revise Section V-9-2.11(a) to read as follows: "Possessing or consuming any alcoholic beverage." Section V-9-2.11 (b) would be deleted in its entirety.

Staff recommended Alternative A.

Commissioners felt that allowing beer and wine in the parks for family picnics was fine.

MOTION to recommend alternative A.

M/S: McGuire, Hicks

All Ayes

Absent: (3) Lind, Rabe, and McElroy

3. Youth Sports Assistant Fund Request - Evan Meisner, Kelly Schaub, Joshua Guglielmo, Mathew Brant, and Douglas Barnett

On June 20, 2000, the Milpitas City Council approved and appropriated \$10,000.00 for the Youth Sports Assistance Fund for the 2000-2001 budget year. Included in the Commissions packet for review and consideration, are five Youth Sports Assistance Fund applications.

Five individual Youth Sports Assistance Fund applications were reviewed from: 1) Evan Meisner, requesting \$500.00 in funds to offset the cost of traveling to the USA National Roller Skating Championships in Lincoln, Nebraska, July 26-August 1, 2000; 2) Kelly Schaub. requesting \$500.00 in funds to offset the cost of traveling to the USA Roller Skating Championships in Lincoln, Nebraska, July 26-30, 2000; 3) Joshua Guglielmo, requesting \$500.00 in funds to be used to offset the cost of traveling to participate in the Nation Junior Olympics, May 4-7, 2000 in Austin, Texas. This item was not presented sooner, due to all funds for the appropriate year 1999-200 had been exhausted. At the request of the applicant, the request is now being presented; 4) Mathew Brant, requesting \$140.00 in funds to be used to offset the cost of competing in the USA-NKE National Karate Championships in Sacramento, CA, July 28-30, 2000; 5) Douglas Barnett, requesting \$500.00 in funds to offset the cost of traveling to the US National Inline Roller Skating Championships in Lincoln, Nebraska, July 26-30, 2000.

All applications fall within the guidelines, under the section, "Funding consideration will be given", page 3, item #2 states; "As an event occurring where additional funding is required for a special event where participants are advancing beyond the normal spectrum of league play", hence causing additional

expenses."

There is currently a balance of \$10,000.00 in the 2000-2001 Youth Sports Assistance Fund. The Youth Groups which have historically applied for and received funds, include PAL Football, PAL Soccer, Little League North and South and various individuals from the community.

Staff recommended awarding each applicant their requested amount of \$500.00 (the year maximum) and \$140.00 to Mathew Brant, leaving a balance of \$7,860.00 for the remainder of the fiscal year to be used for further Youth Sports Assistance Fund requests.

Kelly Schaub was not in attendance at the meeting, so funding was not consideration as set forth in the Youth Sports Grant Guidelines.

MOTION to recommend to City Council funding \$500 to Evan Meisner and Joshua Guglielmo and \$140 to Mathew Brant.

M/S: McGuire, Ogle

All Ayes

Absent: (3) Lind, Rabe, and McElroy

MOTION to recommend to City Council funding \$500 to Douglas Barnett.

M/S: McGuire, Galang

All Ayes

4. Sports Center Public Art Proposal

The Milpitas Alliance for the Arts and Milpitas South Little League are requesting the Parks, Recreation and Cultural Resources Commission review a proposed public art gift with a recommendation to the Milpitas City Council to approve a gift of public art from the Milpitas Alliance from the Arts. Enclosed in the Commissions packet for review, is a sampling of the proposed public art project installations provided by the artist. The art is an oversized figure of a baseball player in action to be installed on the chain link backstop fence on the Senior field at the Sports Center. The figure is created out of plastic disks called art link decos that are permanently attached to the fencing. The artist, Niles Palmer, has had extensive experience creating this unique art throughout Southern California.

Milpitas would be the first city in the Northern California to display a piece of Mr. Parker's art work. The City of Moreno Valley had this art installed in their sports complex three years ago. The Recreation Supervisor stated that they have not experienced any vandalism, fading, or breakage despite being repeatedly hit by foul balls. The art piece has been very well received in the Moreno Valley community, stating that the year they hosted the Bobby Soxs and AAU Nationals, they received great accolades for the dramatic effect this art has created.

The cost of the first figure is \$1250. Any additional figures are \$1100.00 each. The artist will be in Northern California in August and September and is available to do an art installation in Milpitas during this time period. The Alliance has agreed to pay for one figure to be installed. The Milpitas South Little League would like two figures on the backstop fencing. The Alliance and the Little League are excited about bringing art to the children that participate in Milpitas sports. They believe that the high visibility of the Sports Center makes it an ideal location for

enhancing Milpitas' image as a community dedicated to the arts.

Larry Voellger, representative from Milpitas Alliance For The Arts, gave an overview of this item and displayed photos of the proposed gift and second figure. He also distributed photos of the proposed location of the public art. The Milpitas Alliance For The Arts has also worked with staff and the artist in including public art into the Sports Center Master Plan. The artist also does mural work and they are working together on a grant proposal for Golden State Warriors on completing a Multi-Cultural Mural on the Sports Center Large gym.

Marsha Schneider, Recreation Services Supervisor, explained she spoke with other cities who had this kind of public art and no vandalism has occurred. All the cities were very complimentary of the artist and his timeliness on their projects.

The Commission was very excited about this project.

MOTION to accept the proposed gift from the Milpitas Alliance For the Arts and recommend to City Council to fund a second figure at the cost of \$1,100.00.

M/S: Hicks, McGuire

All Ayes

Absent: (3) Lind, Rabe, and McElroy

IX. Other Business

- 1. Staff Reports/Program Reports - None**
- 2. Subcommittee Reports -**

3. Liaison Reports

3.1 City Council - None

3.2 Community Advisory Commission - None

3.3 Senior Advisory Commission - None

3.4 Planning Commission - None

3.5 Youth Advisory Commission - None

3.6 Milpitas Historical Society - None

X. Future Agenda Items

Mileage signage at all city parks; Possibility of Senior Center being used as a Cultural Arts Center; Discuss 3 public art proposals at Augustine Park; Flute Player Post Cards; New Companies being charged % of project that is designated towards public art;

XI. Adjournment

Adjournment to the next regularly scheduled meeting on September 11, 2000 at 7:00pm.

**CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES
COMMISSION(PRCRC)**

**UNAPPROVED MINUTES
Monday, September 11, 2000
Milpitas Community Center,
457 E. Calaveras Blvd., Conference Room 7&8**

I. Roll

Chairperson Payne called the meeting to order at 7:00 p.m.

Commissioner's Payne, Galang, Lind, Rabe, McElroy,
McGuire, and Ogle were present.

Commissioners Absent: Hicks

City Council Liaison Present: Council Member Patricia Dixon

City Staff Present: Marsha Schneider, Recreation Services
Supervisor; Bonnie Greiner, Recreation Services Supervisor;
Craig Wisneski, Maintenance Supervisor; Don Bachman,
Community Services Manager; Sharon Chand, Acting
Volunteer Coordinator; Kari Sawyer, Child Care Resource &
Referral Coordinator; Chrissy Rodriguez-Vigil, Preschool
Coordinator; Carol Randisi, Senior Supervisor

Guests: Larry Voellger, 689 Cardiff Place; Niranjana Gupta,
PAL Soccer President; Sherry Clanton; Yan Ding; Mrs.
Equsa; Kim Lagman

II. Pledge

The Chair led the Commission in the Pledge of Allegiance.

III. **Minutes**

MOTION to approve the Minutes of August 7, 2000.

M/S: McGuire, Lind

Ayes: (4) Payne, Galang, McGuire, Ogle

Abstain: (3) Lind, Rabe, McElroy

Absent: (1) Hicks

IV. **Citizen's Forum**

Members of the audience were invited to address the Commission on any subject not on the Agenda. Speakers must supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

V. **Announcements/Correspondence**

Commissioner Rabe reported she received a postcard from Ray Magalang in Spain, so she assumed he wouldn't be at the meeting for the mileage park signs agenda item.

Marsha Schneider, Recreation Services Supervisor, gave an update on the following:

- Planning for the Multi-Cultural Faire continues to be very successful with lots of non-profit groups coming together to assist with the event. The Global Village Multicultural Faire will be held at Cardoza Park on October 7, 2000, from 10 a.m. to 5 p.m.
- Jennifer Turner Memorial Ceremony is scheduled on October 21, 2000 at 2 p.m. at Cardoza Park.
- Phantom Art Gallery Opening is scheduled for Friday, September 15, 2000, from 5-7 PM. The Milpitas Unified School District has offered to allow for display of the artwork in the District Office starting in January, 2001.
- Child Care Task Force - Update will be agendaized for the October 2, 2000, meeting.

- o The Child Care Community meetings are scheduled for 9/20, 9/27, 10/4, and 10/11.

Commissioner McGuire reported the Rotary would be having a "Flea Market" at Wal-Mart on Saturday, September 15th.

VI. **Agenda**

MOTION to approve the August 7, 200 Agenda with the following changes:

Discuss items 1, 3, 2 new business items prior to old Business.

M/S: McElroy, Lind

All Ayes

Absent: (1) Hicks

VII. **Old Business**

1. **Art In The Park**

In Fall, 1998, the Milpitas Alliance for the Arts in conjunction with the PRCRC received a grant from the Community Foundation, Silicon Valley and the Arts Council, Silicon Valley. The grant was for the establishment of a program that would begin a public art program in the City of Milpitas. The goal was to establish a piece of public art in every park in the City and the unique nature of the project was that it was a partnership between the public and private sectors.

The Sunnyhills neighborhood and Al Augustine Park were chosen for the pilot program. The area had a strong neighborhood association who was active in the community and the park was scheduled for renovation in the near future. These factors made it an ideal place. Lynn Baer was hired as a consultant to

direct the project as she had previous experience doing programs in the City of Dublin. Requests for proposals were sent to Bay Area artists on two occasions. The field of approximately twelve artists was narrowed to three finalists by a neighborhood committee, members of the Alliance and PRCRC. The three finalists met with the committee and community members at Al Augustine Park for a tour and input. The three finalists developed their site specific projects and produced models.

During the last two months, the models have toured the City and were on display at the Sunnyhills Bikefest, Sunnyhills Community Breakfast, Chamber of Commerce, Weller & Russell Schools, Summer Concert Series, PRCRC, City Council, City Hall, and the Library. Community comments were solicited via a comment book that traveled with the models. In addition, the models were reviewed by representatives from the Police, Public Works, Recreation Services and Planning departments for their input regarding safety, maintenance, and viability for the community.

On Tuesday, August 29, 2000, the selection committee met and made their final selection based on public comment and review by City staff. The committee was faced with a difficult task, but finally selected "The Sundial" by Dan Snyder.

Larry Voellger, was in attendance at the meeting and gave an overview of this project. He said the funding for this project is \$15,000.00. The Milpitas Alliance for the Arts is donating \$5,000.00 and will also raise \$5,000.00 through private and corporate donations. They were requesting \$5,000.00 donation from the City. The artwork will be scheduled for installation and unveiling with the completion of the park renovation.

MOTION to recommend to City Council funding this

project in the amount of \$5,000.00.

M/S: McGuire, Lind

All Ayes

Absent: (1) Hicks

1. Mileage Signs At City Parks

On August 7, 2000, Ray Maglalang, vice-chair of the Community Advisory Commission, addressed the PRCRC during citizen's forum to request the distance be measured around each city park and signage be provided indicating the mileage around all Milpitas parks. He felt by doing this, citizens, who are walking or jogging around each park for either medical reasons or for fundraising for different events, would have an accurate idea of how far they were walking or jogging and would assist in their exercise program. Mr. Maglalang also stated that he had been at Lake Elizabeth in Fremont and that he had noticed that this had been done at that location and he found it most helpful.

The PRCRC agreed this was a good idea and that this matter should be agendaized for the next meeting on September 11, 2000.

Craig Wisneski, Maintenance Supervisor, expressed concerns about posting a lot of signs at all the parks. He also thought there were some instances in which mileage would not be appropriate at since some parks are rather small in size.

Commission expressed concerns about cluttering the parks with too many signs and requested the park signs be put at the main entrance of the parks.

Commissioner McElroy requested that one sign be posted at the appropriate parks indicating a map with the mileage distance.

MOTION for staff to return to the Commission with a list of viable park sites to have mileage signs at and an estimation of the costs for the signs.

M/S: McElroy, McGuire

All Ayes

Absent: (1) Hicks

2. Calaveras Ridge Park - Review and Discussion

At the October 5, 1998, Parks, Recreation and Cultural Resources Commission (PRCRC) meeting Commissioner Rabe requested Hillcrest Heights Park be agendized for the November 2, 1998, PRCRC meeting. On November 2, 1998, Commissioner Payne recommended that the Commission looks at the Hillcrest Park during the park tour to get some ideas that could be discussed at the December 7, 1998, PRCRC meeting. On December 7, 1998, Commissioner Rabe requested this matter be agendized for the January 4, 1999, PRCRC meeting.

On January 4, 1999, Commissioner Ortiz Jr. motioned to re-agendize this matter for the February 1, 1999, PRCRC meeting due to the absence of Commissioner Rabe. On February 1, 1999, Commissioner Rabe suggested there were some discrepancies as to what park area she was referring to and further staff research would be helpful. She also asked to research if any plans were being developed for the property located just below Lee's Orchard. Council member Dixon wanted to clarify the area being discussed and requested a map be provided outlining the park location.

In order to clarify the park area location, staff

contacted the Public Works Department. Provided in the Commissioner's packet was a map of Calaveras Ridge Park located on the south side of Country Club Drive. No plans to develop this park have been discussed. There is a parking lot adjacent to the park, but it is presently chained off because there were police report indicating that youth were going to the area, parking, and drinking. The size of the park property is approximately 1 1/2 acres. At the present time, the estimated installation of a restroom, drinking fountain, bench and lighting for a flag pole would be approximately \$215,000.

The Lee's Orchard property, at the present time, also has no plans for development because of the land slippage problem in that area. If this is the 2 +/- acres triangular lot east of the Piedmont/Landess intersection, note that it has been purchased by an individual who wants to build a home there--it never was owned or part of the Lee's Orchard project--and the potential for land slippage problems in this area is still unresolved. It was the Commission consensus at the June 7, 1999, PRCRC meeting to postpone this item until a future date due to the amount of items on the agenda.

On July 8, 1999, Mr. Rob Means approached the Youth Advisory Commission and asked them if they would consider planting trees on City owned property off Calaveras Ridge Road. At that time the Youth Advisory Commission voted to forward Mr. Means' request to the Adopt-A-Park program. At the August 12, 1999 Commission meeting, staff recommended that the Youth Advisory Commission work with the Parks Department, by providing volunteer hours to help plant the trees and to help with staffing the work load for the day. Recreation Supervisor Bonnie Greiner mentioned that after meeting with the Parks Department, there was money available to purchase trees for the Calaveras Ridge Road area. After

meeting with Parks Supervisor, Craig Wisneski, the type of tree that would be planted would be the California Live Oak. He also recommended that the Youth Advisory Commission plans on planting the trees before January 1, 2000 or wait until fall. The Youth Advisory Commission voted for the fall season.

On July 13, 2000, at the Youth Advisory Commission meeting, Council Member Bob Livengood stated that he believed the planting of trees was a good idea, but the hillside residents may object to having their views blocked. He also stated they might not want trees planted there due to their property values. Council Member Livengood suggested that staff and the Youth Advisory Commission check with the homeowners association and see how they feel, because they may fight it if they do not know about it ahead of time. He said staff should type up a letter describing what the Youth Advisory Commission intentions are for the trees planting planned for the Calaveras Ridge Road area.

Planning staff examined topographic maps of the area around this site and there is the potential that trees there could block the view from some homes on the opposite side of Calaveras Ridge Road. It may be possible to avoid any significant view obstruction if trees are limited to just the lower portion. Because the site is zoned Hillside, all site improvements are subject to review at a public hearing by the Planning Commission and approval by the City Council. This process would allow opportunity for potentially affected property owners to comment any proposed plantings.

Staff requested this matter be continued to the October 2, 2000, Parks, Recreation and Cultural Resources Commission meeting to allow time for further staff environmental research and the impact on the residents in the area.

It was the Commission consensus to reagendaize this item as requested by staff.

3. Difficulties with ramp at the Milpitas Senior Center

On March 17, 1998, at the Senior Advisory Commission meeting, Dennis Cuciz presented the plans for the stair renovation at the Milpitas Senior Center. The project was scheduled for the 1998-1999 fiscal year. The Commission voted to have a ramp to be built near the back door located adjacent to the parking lot and to move the front ramp to the south side of the building. The renovation project was completed in June, 1998.

On January 18, 2000, and April 28, 2000, Art Swanson spoke at citizen's forum, and expressed concerns about seniors having difficulty maneuvering up the ramp and around the doors with their wheel chairs, walkers, and carts on Brown Bag Day.

The Senior Advisory Commission requested this item be brought to the Parks, Recreation and Cultural Resources Commission for review and discussion at the August meeting. Due to the large number of items scheduled for the August meeting, this matter was post-poned until the September 11, 2000, meeting. It was determined the main problem with the doors are due to the doors being propped open.

Commissioner McGuire wanted to know what the possibility of having the doors swing both ways to allow for easier access. Staff explained that this type of item would need further research and review from the building department.

Commissioner Rabe suggested looking into having

handicap doors installed.

Commission requested staff research the ideas suggested above and return to the Commission at a later date.

VIII. New Business

1. Youth Sports Assistant Fund Request - PAL Soccer

On June 20, 2000, the Milpitas City Council approved and appropriated \$10,000.00 for the Youth Sports Assistance Fund for the 2000-2001 budget year. Included in the Commissions packet for review and consideration, is one Youth Sports Assistance Fund applications from the Milpitas Police Athletic League (PAL) Soccer.

One group Youth Sports Assistance Fund application was received from Milpitas PAL Soccer requesting \$1,000.00 in grant monies to be used to off set the cost in purchasing new soccer goals and nets.

These applications fall within the guidelines, under the section, "Funding consideration will be given", page 3, item #4 states; "To one-time activities or capital equipment purchases designed to address a significant need or problem which the organization cannot routinely finance."

There is currently a balance of \$8,360.00 in the 2000-2001 Youth Sports Assistance Fund. The Youth Groups which have historically applied for and received funds, include PAL Football, PAL Soccer, Little League North and South and various individuals

from the community.

Staff recommended awarding the applicant their year maximum requested amount of \$1,000.00 leaving a balance of \$7,360.00 for the remainder of the fiscal year to be used for future Youth Sports Assistance Fund Requests.

MOTION to recommend to City Council awarding Milpitas PAL Soccer \$1,000.00.

M/S: McElroy, Rabe

All Ayes

Absent: (1) Hicks

Niranjan Gupta, Milpitas PAL Soccer president, thanked the Commission for all their support.

2. Sports Center Master Plan Update

On May 16, 2000, the Milpitas City Council allowed staff to enter into an agreement with the Beals Group, to update the Master Plan for the Milpitas Sports Center, originally drafted and completed in 1987.

A Master Plan sub-committee was formed, consisting of representatives from the City of Milpitas' Departments of Public Works, Engineering and Recreation as well as the Milpitas Unified School District. Other input and suggestions were provided during a user group meeting, inviting members of the Milpitas Little League North and South, PAL Football, Soccer, and Milpitas High School, Milpitas Alliance For The Arts and Milpitas Sports Center members on August 14, 2000. A collaboration of these efforts has provided feedback on the following items: 1) Parking and vehicle circulation and access; 2) Resurfacing of granite pathways; 3) Replace existing dirt track with an all weather track; 4) Landscape improvements near water tank; 5) Lighted tennis courts; 6) Green

house storage of city trees and plants; 7) Indoor Pool; 8) Additional restrooms/concession area at Cardoza Park; 9) ADA accessibility; 10) Sand and Volleyball Courts; 11) Improved Amphitheater at Cardoza Park; 12) Walking trail throughout the entire facility. Derek McKee, from The Beals group gave an extensive overview of the Sports Center Master Plan and answered questions from the Commission.

Council member Dixon questioned if the Corporation yard area would include a green house because she had recalled a project coming forward to the City Council. Staff explained that a green house would be able to be accommodate in this location, however, it has not been planned at this time. Staff informed Council member Dixon that a separate capital improvement project was submitted in the 2000-2001 budget for a green house.

Bonnie Greiner, Recreation Supervisor, explained that Cardoza Park was also included in the project since it seemed like a natural transition into the Sports Center fields and facility. She explained this item would be agendized for the October 3, 2000, City Council meeting for approval. The tentative completion date of the Sports Center is scheduled for April, 2001 and it would be ideal to start the Sports Center Master Plan soon after. However, it would depend on the City Council direction and funding available.

It was Commission consensus to recommend approval to City Council the draft of the Sports Center Master Plan Update as submitted.

**3. Family Child Care Grant Support Program -
Sherry Clanton, Yan Ding, Mr. and Mrs. Equisa,
and Kim Lagman**

The purpose of the Family Child Care Support Program is to allow Milpitas family child care providers servicing Milpitas residents the opportunity to submit a request for funding assistance from the City. A family child care provider offers child care services in his/her home. The family child care business strives to meet the physical, social, emotional, and intellectual needs of the children and to support families. The City Council approved \$3,500.00 for the Child Care Assistance Fund for FY 2000-2001.

Four applications for funding assistance were received from the family child care providers: Sherry Clanton, Yan Ding, Mr. and Mrs. Egusa, and Kim Lagman. Each provider is requesting \$250.00, if the grant money is approved, it was be used to assist them in purchasing preschool and education supplies. Sherry Clanton would like to continue her existing preschool curriculum, Yan Ding would like to improve sleeping condition with the purchase of 12 cots for the day care children. Mr. and Mrs. Egusa want to add to their outdoor play equipment. Kim Lagman desires to purchase additional educational tools for her program.

If approval was granted, \$2,500.00 of the total Child Care Assistance fund for the FY 2000-2001 would be available.

MOTION to recommend to City Council to approve \$250.00 grants from the Child Care Assistance Fund to Sherry Clanton, Yan Ding, Mr. and Mrs. Equsa, and Kim Lagman.

M/S: McElroy, Rabe

All Ayes

Absent: (1) Hicks

Marsha Schneider, Recreation Supervisor, informed the applicants that this item would be agendized for the October 3, 2000, City Council meeting for consideration.

4. Flute Player Post Card

On June 23, 2000, Commissioner Linda Rabe requested that staff research the possibility of producing a post card of the Flute Player to advertise the City of Milpitas' first piece of public art.

In researching this matter, staff notified the City Attorney's Office and received information from Patrick Whitnell indicating that Carla Moss does retain reproduction to this piece. Should the City proceed with this idea, Carla Moss should review and proof the draft post card and she would need to submit a letter of approval. The copyright symbol, the name of the artist and the name of the piece will need to be included on the post card. Included in the Commissions' packet is a copy of the original contract agreement between the City of Milpitas and Carla Moss. Please note Item 8, which specifies the exact criteria for photographs of the piece.

In speaking with Judie Calcano, a representative from Smith Novelty Company, it was determined that a minimum order of 4,000 is required. The cost is ten cents per card, bringing the total cost to \$400.00. This company can scan photography or take it from a disk. If staff provides the photography, there is no additional photography fee, but they do have photographers on staff who can come out and take the photos.

Staff explained that money is available to pay for the postcards in Community Promotions.

Ms. Calcano explained that a proof copy on digital paper. The copy will not be as brilliant as the actual postcard because the glossy paper of the postcard will bring out the colors. Staff would need to provide the

informational text for the back of the card.

Commissioner Rabe felt it was a shame that anyone could not just go and pick up a postcard on local art in Milpitas and she thought it would be a great idea to have postcards available at the Community Center, Sports Center, Senior Center and Chamber of Commerce for the public to pick up.

MOTION for staff to proceed with the Flute Player postcards.

M/S: Rabe, Ogle

All Ayes

Absent: (1) Hicks

IV. Other Business

1. **Staff Reports/Program Reports** - None
2. **Subcommittee Reports** - None
3. **Liaison Reports**
 - 3.1 **City Council** - None
 - 3.2 **Community Advisory Commission** - None
 - 3.3 **Senior Advisory Commission** - None
 - 3.4 **Planning Commission** - None
 - 3.5 **Youth Advisory Commission** - None
 - 3.6 **Milpitas Historical Society** - Next meeting is scheduled for September 13, 2000 with Mary Matters as the guest speaker. Copies of "Milpitas, The Little Cornfield" should be available sometime next month.

X. Future Agenda Items

Commission Christmas Party; Calaveras Ridge Park - Review and Discussion; Child Care Task Force - Update;

XI. Adjournment

Adjournment to the next regularly scheduled meeting on
October 2, 2000 at 7:00pm.

**CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES
COMMISSION(PRCRC)**

**UNAPPROVED MINUTES
February 7, 2000 - 7:00 p.m.
Milpitas Community Center, Conference Room 7 & 8
457 E. Calaveras Boulevard**

I. CALL TO ORDER & PLEDGE

Chairperson Payne called the meeting to order at 7:00 p.m.
and the Pledge of Allegiance was recited.

Commissioners Present: Bob McGuire, Linda Rabe,
Johnny Payne, Ron Lind, Steve
McElroy, Linda Hicks and Alex
Galang

Commissioners Absent: Marjorie Schmitter and Mareile-
Angy Ogle

City Council Present: Patricia Dixon

Staff Present: Marsha Schneider, Recreation
Services Supervisor; Annelise
Judd, Assistant Planner; Eddie
Loredo, Maintenance Supervisor

Guests: Rob Means, 1420 Yosemite
Drive

II. APPROVAL OF MINUTES

MOTION to recommend approval of the minutes of the

January 3, 2000, meeting with the following change: the second on the motion changed from McElroy to Galang.

M/S: McElroy, Rabe

Ayes: 7 (Lind, McGuire, Payne, Rabe, Galang, McElroy, Hicks)

Absent: 2 (Schmitter and Ogle)

III. CITIZENS FORUM

Chairperson Payne invited members of the audience to address the Commission on any subject not on the agenda.

Rob Means, 1420 Yosemite Drive, invited Commissioners to attend the upcoming Bike & Roller Festival which will be held on June 3, 2000. He explained that BTAC is working with the Sunnyhills Improvement Organization and they will promote bicycle safety at this event.

IV. ANNOUNCEMENT/ CORRESPONDENCE

Marsha Schneider, Recreation Services Supervisor, gave an update on the following items:

- Arbor Day scheduled for April 8, 2000 at Cardoza Park. 42 banners will be hung on Calaveras to advertise the event, along with notification on city utility bill. The event will also include a kite flying activity.
- All out-of-state travel needs to be included in the 2000-2001 budget. Commissioners should contact staff of any requests by March 15, 2000.
- Annual Commissioners Dinner is tentatively scheduled for March 30, 2000 at Crowne Plaza Hotel, pending City Council approval.
- Daniel Anizon Photography Display Gala Opening is planned for February 10, 2000 from 5-7 PM.
- Freedom To Be Me Faire on October 7, 2000 at Cardoza Park.
- The 2000 Special Events Calendar was approved by

the City Council with the addition of the Fireworks and Festival at Cardoza Park.

- o Roseann Costabile, Nutrition Site Manager, was awarded the Annual Gene Schwab Award by the Rotary Club.
- o She will not be available for the June 5, 2000, meeting; however, will have a Recreation Services Representative at the meeting

Commissioner Lind informed the Commissioner of the following upcoming Milpitas Alliance For The Arts Events: Gala scheduled for March 4, 2000 and golf tournament on March 3, 2000.

V. ADOPTION OF AGENDA

MOTION to adopt the agenda of February 7, 2000 as submitted.

M/S: Lind, McElroy

All Ayes

Absent: 2 (Schmitter and Ogle)

VI. NEW BUSINESS

1. Family Child Care Grant Support Program

The purpose of the Family Child Care Support Program is to allow Milpitas Family child care providers, servicing Milpitas residents, the opportunity to submit a request for funding assistance from the City. A family child care provider offers child care services in his/her home. The family child care business strives to meet the physical, social, emotional and intellectual needs of the children and to support families. The City approved \$3,500.00 for the Child Care Assistance Fund for FY 1999-2000.

If approval is granted, \$1,000.00 of the total Child Care Assistance Fund for the FY 1999-2000 will

remain available.

MOTION to approve \$250.00 grants from the Child Care Assistance Fund to Laura Cooper and Janice Cherry.

M/S: McElroy, Rabe

All Ayes

Absent: 2 (Schmitter and Ogle)

2. First Presbyterian Church

The First Presbyterian Church was requesting the use of Sinnott Park for their annual Easter Egg Hunt on April 22, 2000. As detailed in resolution 6130, any group requesting the use of a City Facility for a special event with attendance in excess of 250 participants, must be approved by the Parks, Recreation and Cultural Resources Commission. A copy of the application proposal providing details of the event is enclosed in the agenda packet for review.

MOTION to approve applicant's request for use of Sinnott Park on April 22, 2000 for their Annual Easter Egg Hunt.

M/S: McGuire, McElroy

All Ayes

Absent: 2 (Schmitter and Ogle)

3. Child Care Task Force Sub- Committee - Update

Included in the Commissioner's packet for review was an update on the Child Care Task Force Sub-committee.

Marsha Schneider, Recreation Services Supervisor, thanked Toby Librande, Child Care Coordinator, for all her efforts on this project. She explained the response from the community and outside organizations has been very successful.

Commissioner McGuire informed the Commission that

Toby recently spoke at the Rotary Club and provided an excellent presentation on Child Care.

Note, receipt, and file.

4. Review of Revised Design Guidelines for McCarthy Ranch

In May/June 1997, the City Council approved a Master Plan and Design Guidelines for the McCarthy Ranch mixed use development. The project involved a mix of residential, commercial and industrial land uses on 226 acres west of Interstate 880, between Dixon Landing Road and State Route 237. It also included specific guidelines addressing open space/recreational amenities, including various parks and neighborhood squares interspersed throughout the residential area, the Coyote Creek levee trail (part of the Bay Trail system), three "overlooks" with pedestrian connections at the Coyote Creek levee trail, and jogging paths located along McCarthy Boulevard (with par course stations) and at the foot of the levee.

Subsequent to project approval, litigation alleging the inappropriateness of residential development on the site resulted in a settlement agreement to remove the residential component. The applicant, Joe McCarthy, is requesting a land use redesignation to Industrial Park zoning for the entire site. The proposal includes revising the adopted Design Guidelines to reflect the requested industrial land use.

The revised Design Guidelines are being presented to the Parks, Recreational and Cultural Resources Commission so that the Commission may make a recommendation to the City Council regarding the open space/recreational portion of the Guidelines.

Project Description: With regard to recreational and open space amenities, the Design Guidelines have

been revised to address amenities serving the future industrial park tenants and users. As a result, amenities such as parks, neighborhood squares and levee trail overlooks-those features which were associated with the previous residential element-have been deleted. The revised Guidelines incorporate the following:

- Coyote Creek levee trail on the east levee. The trail would extend from Ranch Drive northward to the second bridge south of Dixon Landing Road. The Guidelines specify a pervious surface material for the trail (refer to pages III.4-1 to 4-3 of the Guidelines).
- Four pedestrian/bicycle access points from McCarthy Boulevard to the levee trail. Refer to pages III.4-4 through 4-7 for the locations. The standards provide for a path (typically decomposed granite) as well as access ramps to the top of the levee.
- Jogging path (3-foot wide, decomposed granite path), with par course stations, located adjacent to the sidewalk along the west side of McCarthy Boulevard. Refer to pages III.4-9 and 4-16, 4-17, 4-19.

Construction of these features is anticipated to occur through various means, including contribution by Mr. McCarthy, grant monies, and future private development projects on the McCarthy Ranch parcels.

Issues: Staff had one concern regarding the surface material for the Coyote Creek levee trail. The revised Design Guidelines specify a pervious surface (i.e. gravel or other non-paved surface) for the trail, suitable for vehicles, pedestrians and bicycles (page III..4-3). However, the March 1999 feasibility report for the Coyote Creek trail anticipates an asphalt (impervious) surface for this portion of the Coyote Creek trail, since it is part of the regional Bay Trail

system, and thus anticipated to be a more highly traveled trail. Ultimately, trail design and materials will be to the approval of the Santa Clara Valley Water District, which owns and maintains the levee and creek corridor. Staff recommended the revised Design Guidelines not tie the project to a previous condition, but rather maintain flexibility as to surface material, and specify that it be suitable for vehicles, pedestrians and bicyclists.

Annelise Judd, Assistant Planner, gave an extensive overview of this project. She explained that Joe McCarthy was in the audience to answer any questions the Commission might have.

Commissioner Rabe questioned who would be responsible for the maintenance of the par course equipment. Staff explained that the landscaping maintenance would handle this type of upkeep. Commissioner Rabe also thanked Joe McCarthy for his efforts in preserving the history and plantings at McCarthy Ranch.

MOTION to recommend to City Council, the adoption of the revised Design Guidelines for McCarthy Ranch, with the revision regarding flexibility in choice of surface material for the Coyote Creek levee trail.

M/S: McGuire, Rabe

All Ayes

Absent: 2 (Schmitter and Ogle)

5. 1999 Park Maintenance Incident & Summary Request Report

Included in the Commissioner's packet was a copy of the 1999 Park Maintenance Incident and Summary Report. Eddie Loreda, Parks Maintenance Supervisor, was at the meeting and gave an extensive overview of the enclosed reports.

Note, receipt, and file.

VIII. OTHER BUSINESS

1. Staff Reports/Program Reports Note, receipt,
and file.

2. Subcommittee Reports None.

3. Liaison Reports

3.1 City Council

Council Member Dixon reported on the following items:
Kozy Kitchen Demolition; Campbell's Corner; City Hall
Renovation Project; Relation of City Hall at the Great
Mall; Neighborhood Beautification Ordinance Meeting;
Budget Priority Session set for February 8, 2000;
Midtown Specific Plan; Dave & Buster Opening at the
Great Mall; Transportation, Jobs and Housing Bill;

3.2 Community Advisory Commission
None.

3.3 Senior Advisory Commission
None.

3.4 Planning Commission
Council member Dixon reported on the recent public
hearing regarding the Carlo Corner. She explained that
this area use to be named the Sal Cracolice Mini Park.

3.5 Youth Advisory Commission
None.

3.6 Milpitas Historical Society None.

IV. FUTURE AGENDA ITEMS

Review Historic Sites Inventory; Community Garden

V. ADJOURNMENT

There being no further business, Chairperson Payne adjourned the meeting at 7:55 p.m.

Respectfully submitted,
Jennifer Schneider
Commission Recording Secretary

**CITY OF MILPITAS
PARKS, RECREATION AND CULTURAL RESOURCES
COMMISSION(PRCRC)**

**UNAPPROVED MINUTES
Monday, November 6, 2000
Milpitas Community Center,
457 E. Calaveras Blvd., Conference Room 7&8**

I. Roll

Chairperson Payne called the meeting to order at 6:02 p.m.

Commissioner's Payne, Galang, McGuire, Rabe, and Ogle were present.

Commissioners absent: Lind, McElroy, Hicks

City Council Liaison absent: Council Member Patricia Dixon

City Staff Present: Marsha Schneider, Recreation Services Supervisor; Carol Randisi, Senior Supervisor;

Guests: Greg Haas, 790 Rivera Street;

II. Pledge

The Chair led the Commission in the Pledge of Allegiance.

III. Minutes

MOTION to approve the minutes of the October 2, 2000 meeting as submitted.

M/S: McGuire, Rabe

Ayes: (3) Rabe, McGuire, Ogle
Abstain: (2) Payne, Galang
Absent: (3) Lind, McElroy, Hicks

IV. **Citizen's Forum**

Members of the audience were invited to address the Commission on any subject not on the Agenda. Speakers must supply their name and address for the record. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

There were no requests.

V. **Announcements/Correspondence**

Commissioner Rabe said Margorie Schmitter was very pleased and honored to be recognized for her service on the PRCRC.

Commissioner McGuire provided an update on the Open Space Authority and informed the Commission they were in the process of purchasing property adjacent to Alum Rock Park.

Carol Randisi, Senior Supervisor, gave an update on the following:

- Veteran's Day Ceremony will be held on November 11, 2000, at 9 a.m.
- Tree Lighting Ceremony will be held on December 1, 2000.
- Lunch with Santa will be held on December 12th. Contact the front office if interested in tickets as they sell out quickly.
- Acknowledged Commissioners Rabe, Hicks, and Ogle on their Art Commission Appointments.

VI. Agenda

MOTION to approve the November 6, 2000 agenda as submitted.

M/S: McGuire, Ogle

All Ayes

Absent: (3) Lind, Hicks, McElroy

VII. Old Business

1. Dog Park CIP Project - Status Report

During the budget hearings held on May 23 and May 25, 2000, the dog park was funded in the amount of \$35,000 in the Capital Improvement Program for fiscal year 2000-2001. Enclosed in the Commission's packet was a timeline as to how and when the dog park is scheduled to be completed. Supervisor Schneider gave an overview of the dog park timeline. She explained the park would be open from dawn to dusk and not require electrical power. She said once the park is opened, staff would be working to promote the new facility.

Greg Haas, 790 Rivera Street, said he was familiar with both Dog Parks at Hellyer Park and in Sunnyvale and offered to assist with the project in any way he could. He questioned where the dog park would be located at Ed Levin Park. Staff explained the exact location and negotiations had not occurred to date, however, in previous discussions with the county, there was one location they preferred which was slightly smaller than 2 acres. Greg expressed concerns about the size of the park and recommended a large area which would meet the future needs of the Dog Park. He felt his expertise could assist in making the Dog Park a success with regards to size and needs. Staff said they would

contact him with regards to the specifics of the dog park.

Commissioner Rabe expressed her excitement in seeing this project move forward.

Commissioner McGuire questioned if ongoing staff would be required to maintain the Dog Park Facility. Staff explained the park is basically a self monitored park with minimal staff maintenance required. The police department would patrol on a regular basis. She also stated that The City of Santa Clara Dog Park has experienced no problems to date.

Barbara Drewel, 1526 Braly Avenue, thanked Marsha Schneider for keeping her updated on the status of the Dog Park.

Staff will return to the Commission with an updated status when it becomes available.

Note, receipt, and file.

2. Commission Holiday Party - Discussion

This item was agendized at the request of Commissioner Rabe to allow the Commission the opportunity to discuss the scheduling of a holiday event. Past holiday events have included socials prior to the Parks, Recreation and Cultural Resources December Commission meeting, socials after the December meeting and alternative holiday socials at Commissioners homes. Commissioner Rabe said she felt the Tree Lighting Ceremony was the beginning of the Holiday Season and that is why she supported it. The Commissioners discussed at length the different types of celebration options.

It was the Commissions desire to hold the Holiday Party in conjunction with the December 4, 2000, PRCRC meeting and to be held at the Adobe and have refreshments.

The Commission requested that this item be re-agendized for the November 6, 2000, meeting to discuss what types of refreshments the Commission would like to have for the Commission Holiday Party.

The Commission requested that staff provide a Turkey Dinner with dessert for the Commissioners.

VIII. New Business

1. 4th of July 2000 Evaluation and 2001 Special Events Calendar

Enclosed in the Commissioner's agenda packet was a report dated October 25, 2000, which gave an overview of the Fourth of July Celebration of Events, budget report and staff alternatives for the Year 2001 Special Events Calendar.

Supervisor Schneider gave an extensive overview of the 4th of July Special Events Calendar and reviewed the Special Events Calendar proposal alternatives outlining the differences in alternative #1 and alternative #2.

Commissioner Rabe was not in favor of discontinuing the 4th of July Celebration at Cardoza Park and felt there should at least be a flag ceremony to acknowledge the national holiday. Staff explained that the Veteran's Memorial location may be in construction during that time. However, an alternate

location of the Adobe may be possible. Commissioner Rabe also expressed her environmental concerns about having fireworks on the 4th of July.

Commissioner McGuire was in favor of working with the school district in coordinating the Milpitas Global Village for May, 2002 which would allow for planning purposes. He felt the event was very worthwhile.

MOTION to recommend alternative #2 Special Events Calendar with the noted comments/concerns from Commissioner's.

M/S: Rabe, Galang

All Ayes

Absent: (3) Lind, Hicks, McElroy

2. Median Renovation Projects

Several capital improvement projects involving landscape renovation have been on hold until the adoption of the Streetscape Master Plan (Plan). The Plan was adopted by the City Council on September 19, 2000, therefore staff is moving forward with several median renovation projects. The projects will incorporate the recommendations made in the Plan. The landscape architects designing the median landscape renovation for East Calaveras Boulevard, North Milpitas Boulevard and Escuela Parkway presented the Commission with the conceptual designs for these areas, and review the incorporation of Plan recommendations.

Jack Griffith, Paul Weller, and Gary Hyden (architects) gave an extensive overview with coordinating photos to outline the upcoming Median renovation projects and review the specifics.

The Commission was supportive of the Median Renovation Projects.

Note, receipt, and file.

IV. Other Business

1. **Staff Reports/Program Reports** - None
2. **Subcommittee Reports** - None
3. **Liaison Reports**
 - 3.1 City Council** - None
 - 3.2 Community Advisory Commission** - None
 - 3.3 Senior Advisory Commission** - Commissioner Rabe gave an update of the following items which were discussed at the recent meeting: 1) Poetry Reading; 2) Kathleen Yurchak, New Director; 3) Senior Surfers
 - 3.4 Planning Commission** - None
 - 3.5 Youth Advisory Commission** - None
 - 3.6 Milpitas Historical Society** - Commissioner McGuire announced the upcoming autograph signing party for "The Little Cornfield."

X. Future Agenda Items

Commissioner Workshop - Selection of Date, location, and topics for discussion;

XI. Adjournment

Adjournment at 7:14 p.m. to the next regularly scheduled meeting on December 4, 2000, at 7:00 PM.